

How to record Funds Introduced into the business

Money brought into the business from a private source is shown in the capital section of the balance sheet as funds introduced.

To record this, go to accounts, miscellaneous lodgements, and select the nominal Funds Introduced.

Be sure to record the source of the funds, such as, personal credit union savings.

The screenshot shows a software interface with a navigation bar at the top containing 'Home', 'Sales', 'Purchases', 'Accounts', and 'Tools'. Under 'Tools', 'Misc Lodgements' is highlighted with a red box. Below the navigation bar is a search bar with 'Add' and 'Export' buttons. The main area displays a table with columns: Customer, Date, Type, Slip No, Invoice No, Bank Account, Amount, Nominal, and Job. Below the table is an 'Add' form with the following fields:

- Customer: * Owner
- Date: * 08/02/2012
- Type: * Bank transfer
- Slip No:
- Invoice No:
- Bank Account: * BOI
- Amount: * 0
- Nominal: * Funds Introduced
- Job: Sample Company
- Note: Money from personal credit union savings

A yellow box on the right contains the following text:

Record of monies received
This section should only be used to record receipt of monies that are NOT from Customers.
Examples of such are:

1. VAT Refunds
2. Interest earned on Bank Loan(s)
3. Share Capital - for Limited Companies
4. Funds Introduced - for Sole Traders

For help on adding Share Capital, please see our [How-To here](#)